



Jason O'Connor B.Com CPA  
PO Box 5480  
BRENDALE DC QLD 4500

Dear Jason

**Re: Representation Letter on behalf of the Board of Trustees**

This representation letter is provided in connection with your audit of the financial report of the **Muslim Charitable Foundation (the Foundation)** for the year ended 30 June 2011, for the purpose of expressing an opinion as to whether the financial report is, in all material respects, presented truly and fairly in accordance with Australian Accounting Standards and the Trust Deed dated the 25 March 2009.

**We confirm, to the best of our knowledge and belief, the following representations made to you during our audit.**

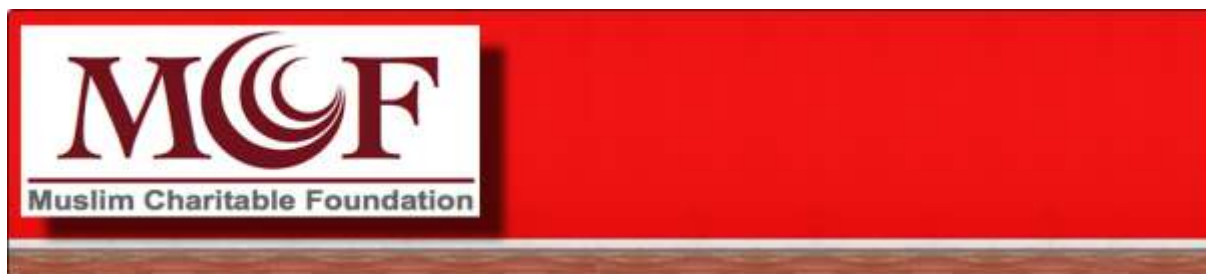
We acknowledge our responsibility for ensuring that the financial report is in accordance with the Accounting Standards and the Trust Deed dated the 25 March 2009 and confirm that the financial report is free of material misstatements, including omissions.

#### **General**

- 1 All financial records and related data have been made available for inspection. All material transactions have been properly recorded in the accounting records underlying the financial report. An accurate and complete list of Trustee's has been provided.
- 2 There have been no irregularities involving any Trustee of the Board of Trustee's or other members of the Foundation that could have a material effect on the financial statements.
- 3 There have been no:
  - violations or possible violations of law or regulations, the effects of which should be considered for disclosure in the financial statements or as a basis for recording a contingent loss; or
  - communications from regulatory authorities concerning non-compliance with, or deficiencies in, financial reporting practices.

#### **Assets**

- 4 Adequate provision has been made for allowances which may be given and for losses which may be sustained in connection with the collection of accounts receivable and non-trade receivables.
- 5 There were no deficiencies or encumbrances attaching to the title of the Foundation's assets at reporting date other than those reflected in the financial statements.



- 6 There are no agreements to repurchase assets previously recorded in the accounting records as sold.
- 7 Adequate provision has been made in the financial report for any permanent diminution in the value to the Foundation of any non-current assets.

#### **Liabilities**

- 8 All liabilities which have arisen or which will arise out of the activities of the Foundation to the end of the financial year have been included in the financial report.
- 9 There were no contractual commitments for capital expenditure at reporting date not included in the financial report or the notes thereto.
- 10 There were no contingent liabilities, including guarantees, at reporting date which are not disclosed in the financial report or the notes thereto.

#### **Other**

- 11 No events have occurred subsequent to reporting date which would require adjustment to or disclosure in the financial report.
- 12 The Foundation has no plans or intentions that may materially affect the book value or classification of assets and liabilities at reporting date.
- 13 All details concerning related party transactions and related amounts receivable or payable (including purchases, loans and guarantees) have been correctly recorded in the accounting records and have been properly disclosed in the Foundation's financial report or the notes thereto, either where required by statute or where such disclosure is necessary for the fair presentation of the Foundation's financial report.
- 14 Other than as detailed in the Foundation's financial report, the Foundation is not aware of any breach or non-compliance with the terms of any contractual arrangements, however caused, which could initiate claims on the Foundation which would have an effect on the Foundation's financial report.
- 16 The minutes of the board meetings made available to you are a complete and authentic record of all meetings since 30 June 2010 to the date of this letter. All statutory records were properly kept during the period.
- 17 Records maintained during the period were in accordance with the Trust Deed dated the 25 March 2009.
- 18 We have responded fully to all inquiries made to us during the course of your examination.
- 19 Nothing has come to our attention that would indicate that the financial report is inaccurate, incomplete or otherwise misleading.



19 The Trustee's confirm that the following transactions are true and accurate and are disbursed in accordance with the Trust Deed dated the 25 March 2009.

The Greek alphabet

Bank Account	ID#	Src	Date	Memo	Amount
Zakaat	31	CD	21/09/2010	Pakistan Flood Relief	AUD 15 000.00
Emergency	22	CD	25/08/2010	Pakistan Flood Relief	AUD 45 063.00
Emergency	5	CD	09/11/2010	Pakistan Flood Relief	AUD 10 000.00
Emergency	6	CD	13/12/2010	Pakistan Flood Relief	AUD 8 710.00

Yours faithfully

**The Trustees of the Muslim Charitable Foundation**

\_\_\_\_\_  
Haroon Deen

\_\_\_\_\_  
Hussin Goss

\_\_\_\_\_  
Ismail Cajee

\_\_\_\_\_  
Janeth Deen

\_\_\_\_\_  
Osman Rane

\_\_\_\_\_  
Yusuf Khatree

\_\_\_\_\_  
Yousuf Meer

Dated this      day of                      2011.