

Alaa FALAH
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Summary

I am a hard-working, strong, and motivated individual with over 10 years retail experience seeking employment in an entry-level position where I can apply my skills. I am available to start work immediately.

Work History

Truck Driver

Nemah Company, Iraq
2009 - 2010

- Maneuvered the truck into position for loading or unloading;
- Assisted with loading, to ensure goods are stowed correctly;
- Verified loading documents;
- Established destinations of goods, and determining most appropriate routes;
- Arranged or performed unloading operations, and obtained certification of deliveries; and
- Transported predominantly meat products between the warehouse and a military base.

Retail Assistant

Al-Ayelah Electronic Shop, Iraq
2005 – 2009

- Promoted excellent customer service using a high standard of communication skills;
- Advised customers on the location, selection, price, delivery, use and care of goods available from the store, with the aim of encouraging sales and increased consumers;
- Operated cash registers and accept payment, provide receipts for purchases
- Took special orders for items not currently in stock, or not normally stocked, and notify customers when the items have arrived;
- Packaged goods for customers in a safe manner in order to maintain presentation of goods;
- Priced, stacked and displayed items for sale maximising presentation;
- Comply with Occupational Health, Safety and welfare issues and practices;
- Participated in stocktaking, documenting quantities and description of goods;

- Updated inventory and stock location records; and
- Inspected stock for imperfections prior to shelving for sale to members of the public.

Supermarket Manager/Owner

Self-Employed

1999 – 2005

- Supervised 2 staff
- Handled cash and processed payments
- Promoted excellent customer service using a high standard of communication skills;
- Provided excellent customer service and managed customer orders
- Managed stock orders and inventory with various business suppliers
- Presented stock in a manner to promote sales
- Participated in stocktaking, documenting quantities and description of goods
- Received incoming goods, checked for damage and for discrepancies between goods and invoices
- Adhered to, and promoted, Workplace Health and Safety procedures

Education

Grade 12 Completion,
High School, Iraq
1998

Referees

Mitch Parson
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